

CONTRACT DATA REQUIREMENTS LIST*(1 Data Item)*

Form Approved

OMB NO. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden, estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington, Headquarters Services Directorate for Information and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR NO listed in Block E.

A. CONTRACT LINE ITEM NO. 0002	B. EXHIBIT A,B	C. CATEGORY: TDP _____ TM _____ OTHER _____
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D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR
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1. DATA ITEM NO. *002	2. TITLE OF DATA ITEM STATUS REPORT	3. SUBTITLE
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4. AUTHORITY (DATA ACQUISITION DOC NO.) DI-MGMT-80368	5. CONTRACT REFERENCE SW-RC-TC-MT-K-16-03	6. REQUIRING OFFICE SMDC-TC-MT-K
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7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQ MTHLY	12. DATE OF FIRST SUB SEE BLK 16	14. DISTRIBUTION
8. APP CODE N/A	E	11. AOD N/A	13. DATE OF SUBSEQ SUB SEE BLK 16	a. ADDRESSEE
				b. COPIES
				Draft
				Reg
				Repro

16. REMARKS

CONTRACTOR FORMAT ACCEPTABLE.

ALL TECHNICAL REPORTS AND CORRESPONDENCE SHALL USE MICROSOFT OFFICE. THE VERSION SHALL BE DETERMINED BY THE JOINT CONTRACTOR/GOVERNMENT IPT. ALL REPORTS AND CORRESPONDENCE SHALL USE COURIER NEW FONT SIZE 12. ALL TECHNICAL REPORTS AND CORRESPONDENCE SHALL BE DELIVERED TO THE GOVERNMENT IN ELECTRONIC FORMAT.

**LETTER OF TRANSMITTAL ONLY

SEE BLOCK B:
EXHIBIT A - BASIC
EXHIBIT B - OPTION

-TC-MT-K

**-CM-CT

15. TOTAL -->

1

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
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17. PRICE GROUP	18. ESTIMATED TOTAL PRICE	Page <u>2</u> of <u>9</u> Pages
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A. CONTRACT LINE ITEM NO. 0002		B. EXHIBIT A,B		C. CATEGORY: TDP _____ TM _____ OTHER _____		
D. SYSTEM/ITEM			E. CONTRACT/PR NO.		F. CONTRACTOR	
1. DATA ITEM NO. *003		2. TITLE OF DATA ITEM TEST PLAN			3. SUBTITLE	
4. AUTHORITY (DATA ACQUISITION DOC NO.) DI-NDTI-80566/M			5. CONTRACT REFERENCE SOW PARA 3.5.3		6. REQUIRING OFFICE SMDC-TC-MT-K	
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQ	12. DATE OF FIRST SUB SEE BLK 16	14. DISTRIBUTION		
8. APP CODE N/A		11. AOD	13. DATE OF SUBSEQ SUB	a. ADDRESSEE	b. COPIES	
	D				Draft	Final
						Reg Repro
16. REMARKS CONTRACTOR FORMAT ACCEPTABLE. ALL TECHNICAL REPORTS AND CORRESPONDENCE SHALL USE MICROSOFT OFFICE. THE VERSION SHALL BE DETERMINED BY THE JOINT CONTRACTOR/GOVERNMENT IPT. ALL REPORTS AND CORRESPONDENCE SHALL USE COURIER NEW FONT SIZE 12. ALL TECHNICAL REPORTS AND CORRESPONDENCE SHALL BE DELIVERED TO THE GOVERNMENT IN ELECTRONIC FORMAT. **LETTER OF TRANSMITTAL ONLY TAILOR DID AS FOLLOWS: DELETE PARA 10.1 SEE BLOCK B: EXHIBIT A - BASIC EXHIBIT B - OPTION				-TC-MT-K		1
				**CM-CT		
G. PREPARED BY		H. DATE		I. APPROVED BY		J. DATE
17. PRICE GROUP		18. ESTIMATED TOTAL PRICE		Page <u>3</u> of <u>9</u> Pages		

CONTRACT DATA REQUIREMENTS LIST <i>(1 Data Item)</i>						<i>Form Approved</i> OMB NO. 0704-0188	
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A. CONTRACT LINE ITEM NO. 0002		B. EXHIBIT A,B		C. CATEGORY: TDP _____ TM _____ OTHER _____			
D. SYSTEM/ITEM			E. CONTRACT/PR NO.		F. CONTRACTOR		
1. DATA ITEM NO. *005		2. TITLE OF DATA ITEM SAFETY STUDIES PLAN			3. SUBTITLE		
4. AUTHORITY <i>(DATA ACQUISITION DOC NO.)</i> DI-SAFT-81066		5. CONTRACT REFERENCE SOW PARA 3.5.2			6. REQUIRING OFFICE SMDC-TC-MT-K		
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED D	10. FREQ ASREQ N/A	12. DATE OF FIRST SUB	14. DISTRIBUTION			
8. APP CODE N/A		11. AOD N/A	13. DATE OF SUBSEQ SUB	a. ADDRESSEE	b. COPIES		
					Draft	Final	
						Reg	Repro
16. REMARKS CONTRACTOR FORMAT ACCEPTABLE. REPORT DUE 90 CALENDAR DAYS AFTER CONTRACT AWARD. UPDATES DUE 15 DAYS PRIOR TO FIRST USE OF NEW EQUIPMENT THAT PRESENTS SIGNIFICANTLY DIFFERENT HAZARDS. NAVY SAFETY REFERENCES IN DID ARE OPTIONAL. USE APPLICABLE ARMY & INDUSTRY SAFETY STANDARDS. **LETTER OF TRANSMITTAL ONLY SEE BLOCK B: EXHIBIT A - BASIC EXHIBIT B - OPTION				-TC-MT-K			
				**-CM-CT			
				RD-TC-MT-NC		1	
G. PREPARED BY			H. DATE	I. APPROVED BY		J. DATE	
17. PRICE GROUP		18. ESTIMATED TOTAL PRICE			Page <u>5</u> of <u>9</u> Pages		

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A. CONTRACT LINE ITEM NO. 0002		B. EXHIBIT A,B	C. CATEGORY: TDP _____ TM _____ OTHER _____			
D. SYSTEM/ITEM		E. CONTRACT/PR NO.		F. CONTRACTOR		
1. DATA ITEM NO. *006	2. TITLE OF DATA ITEM TECHNICAL REPORT - STUDY/SERVICES			3)		
4. AUTHORITY (DATA ACQUISITION DOC NO.) DI-MISC-80508A		5. CONTRACT REFERENCE SW-RC-TC-MT-K-16-03		6. REQUIRING OFFICE SMDC-TC-MT-K		
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED D	10. FREQ ASREQ	12. DATE OF FIRST SUB	14. DISTRIBUTION		
8. APP CODE A		11. AOD N/A	13. DATE OF SUBSEQ SUB	a. ADDRESSEE	b. COPIES	
					Draft	Final
						Reg
						Repro
16. REMARKS CONTRACTOR FORMAT ACCEPTABLE UPDATE THE PLAN SUBMITTED WITH THE PROPOSAL TO INCLUDE GOVERNMENT COMMENTS. APPROVAL: G30/C30 ALL REPORTS AND CORRESPONDENCE SHALL USE COURIER NEW FONT 12. ALL TECHNICAL REPORTS AND CORRESPONDENCE SHALL BE DELIVERED TO THE GOVERNMENT IN ELECTRONIC FORMAT. SEE BLOCK B: EXHIBIT A - BASIC EXHIBIT B - OPTION				-TC-MT-K		1
				**CM-CT		
G. PREPARED BY		H. DATE	I. APPROVED BY		J. DATE	
17. PRICE GROUP	18. ESTIMATED TOTAL PRICE			Page 6 of 9 Pages		

CONTRACT DATA REQUIREMENTS LIST
(1 Data Item)

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OMB NO. 0704-0188

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A. CONTRACT LINE ITEM NO. 0002	B. EXHIBIT A,B	C. CATEGORY: TDP _____ TM _____ OTHER _____
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D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR
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1. DATA ITEM NO. *007	2. TITLE OF DATA ITEM SOFTWARE DEVELOPMENT PLAN	3. SUBTITLE
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4. AUTHORITY (DATA ACQUISITION DOC NO.) DI-IPSC-81427	5. CONTRACT REFERENCE SOW PARA 3.3.2.3	6. REQUIRING OFFICE SMDC-TC-MT-K
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7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED F	10. FREQ ASREQ	12. DATE OF FIRST SUB SEE BLK 16	14. DISTRIBUTION		
8. APP CODE A		11. AOD N/A	13. DATE OF SUBSEQ SUB	a. ADDRESSEE	b. COPIES	
					Draft	Final
						Reg
						Repro

16. REMARKS CONTRACTOR FORMAT ACCEPTABLE. SUBMIT IN HARD COPY AND ELECTRONIC MEDIA. ELECTRONIC MEDIA SHALL BE ON 3 1/2 DISK IN LATEST APPROVED GOV'T SOFTWARE. **LETTER OF TRANSMITTAL ONLY. APPROVAL: G15/C15 SEE BLOCK B: EXHIBIT A - BASIC EXHIBIT B - OPTION	- TC-MT-K		2	
	** -CM-CT			
	15. TOTAL --->			2

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
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17. PRICE GROUP	18. ESTIMATED TOTAL PRICE	Page <u>7</u> of <u>9</u> Pages
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A. CONTRACT LINE ITEM NO. 0002		B. EXHIBIT A,B		C. CATEGORY: TDP _____ TM _____ OTHER _____		
D. SYSTEM/ITEM			E. CONTRACT/PR NO.		F. CONTRACTOR	
1. DATA ITEM NO. *008		2. TITLE OF DATA ITEM SOFTWARE PRODUCT SPECIFICATIONS (SPS)			3. SUBTITLE	
4. AUTHORITY (DATA ACQUISITION DOC NO.) DI-IPSC-81441			5. CONTRACT REFERENCE SOW PARA 3.3.2.2		6. REQUIRING OFFICE SMDC-TC-MT-K	
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED F	10. FREQ ASREQ	12. DATE OF FIRST SUB SEE BLK 16	14. DISTRIBUTION		
8. APP CODE A		11. AOD N/A	13. DATE OF SUBSEQ SUB	a. ADDRESSEE	b. COPIES	
					Draft	
					Final	
					Reg	
					Repro	
16. REMARKS CONTRACTOR FORMAT ACCEPTABLE. ELECTRONIC FORMAT SHALL BE DETERMINED BY IPT PER SOW PARA. 3.3.2.2 **LETTER OF TRANSMITTAL ONLY APPROVAL: G10/C10 SEE BLOCK B: EXHIBIT A - BASIC EXHIBIT B - OPTION				-TC-MT-K	2	
				**CM-CT		
				15. TOTAL --->	2	
G. PREPARED BY			H. DATE	I. APPROVED BY		J. DATE
17. PRICE GROUP		18. ESTIMATED TOTAL PRICE			Page 8 of 9 Pages	

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[illegible]

DATE: 11/10/03

TITLE OF CRP: ADVANCED MEASUREMENTS OPTICAL RANGE

DISTRIBUTION ADDRESSEE CODE LIST

1. SEE BELOW MAILING ADDRESSES FOR REPORTS TO U.S. ARMY SPACE AND MISSILE DEFENSE COMMAND. PLEASE USE FOR ALL CODES PRECEDED BY A HYPHEN IN **BLOCK 14** OF THE **DD FORM 1423**.

COMMANDING GENERAL
SMDC-(CODES PRECEDED BY A HYPHEN)
U.S. ARMY SPACE AND MISSILE DEFENSE COMMAND
P.O. BOX 1500
HUNTSVILLE, AL 35807-3801

2. MAILING AND/OR MESSAGE ADDRESSES FOR ALL CODES IN **BLOCK 14**, **DD FORM 1423**, ARE AS FOLLOWS:

<u>CODE</u>	<u>ADDRESS</u>
DTIC/OCA	<u>tr@dtic.mil</u> (unclassified e-mail only) DTIC/OCA, Defense Tech Information Center, 8725 John J. Kingman Road, Suite 0944, Ft. Belvoir, VA 22060-6218
DRC	DRC, Dynamics Research Corporation, 1755 Jefferson Davis Highway, Crystal Square 5, Arlington, VA 22202
IM-PL	(send to above address listed in 1)
-CM-CT	Beverly.Wills@smdc.army.mil

SMDC-CM-CT SHOULD BE ON DISTRIBUTION FOR A COPY OF THE LETTER OF TRANSMITTAL FOR ALL CONTRACT DATA REQUIREMENT LISTS (CDRL) ITEMS UNLESS THE CODE **-CM-CT** IS LISTED IN **BLOCK 14** OF THE **DD FORM 1423**.

INSTRUCTIONS FOR PREPARATION AND DELIVERY
OF DATA AND FOR INTERPRETING DD FORM 1423

1. Letter of Transmittal - The Letter of Transmittal (coded LT in block 7 of the Contract Data Requirement List (CDRL)) shall be used when transmitting the reports/data items listed in the CDRL. The data letter transmittal shall reference the CDRL sequence number(s) of the data items. For data requirements which have an "A" coded in CDRL block 8, the LT shall contain a request for written approval from the government. Copies of data designated for delivery to the responsible technical office shall be forwarded by the original LT. Copies of all letters of transmittals (without enclosures unless they are specifically requested) shall be furnished to the USASMDC contractor officer, ATTN: **SMD-CM-CT** and also to the administrative contracting officer (ACO) when another government agency is identified at contract award to perform those tasks. The contractor shall also forward a copy of the LTs (with appropriate enclosures) to each data recipient identified in CDRL, Block 14. The government's/ contractor's responsibilities for timely processing of such submitted data is identified in Block 16 by the expression "APPROVAL" GXX/CYY"(numbers are inserted in place of XX and YY which represent numbers of calendar days). This expression is interpreted as follows: "Government response, e.g., approval/ disapproval/comments will be provided in "XX" calendar days after receipt of the data from the contractor; the contractor will update/revise the data reflecting the government's comments and resubmit with "YY" calendar days of receipt of the government response. When a "No" appears in Block 8, approval is not required.

2. Relationship Among CDRL Exhibits A,B, etc. This paragraph applies only if the contract contains multiple CDRL exhibits. The Exhibits correspond to the contract period identified by Contract Line Item Numbers (CLINs) i.e., basic and option(s) in compliance with DFAR 204, 7105-2 and to allow proper allocation of cost to the appropriate contract period. The cost related to updating a non-repetitive document (i.e., Plans) which remain in effect for the entire anticipated contract will be applicable to the period when the updating occurs. The segregation by contract period does not require new document submission that is unrelated and without continuity to the previous period. Repetitive documents submitted in the basic period (i.e., status and cost reports) shall continue to be submitted according to the schedule established, throughout the life of the contract.

INSTRUCTIONS FOR PREPARATION AND DELIVERY
OF DATA AND FOR INTERPRETING DD FORM 1423 (cont'd)

3. Applicability of Data Item Description (DID). Only Block 10 of the DID is contractually binding. All other information or instructions contained in the DID should be considered information. Specifically instructions contained in Blocks 6a and 6b should be disregarded since all distribution is specified in Block 14 of the CDRL.

4. Acquisition Streamlining. It is the intent that minimum essential requirements be stated in all acquisitions. Where appropriate tailoring has not been applied, the technical office cited in block of 6 of the CDRL should be contracted for guidance. References contained in DID pertaining to electronic media submission is not applicable unless specifically stated in block 16 of one time DID. Hard copy is to be assumed.

5. Submission to Technical Libraries (SMDC-IM-PL & DTIC)
Prepare a Report Documentation Page DD Form 1473, to be included as the first right-hand page after the cover. Only the approved report, where government approval is specified in block 8 of the CDRL, shall be distributed to libraries. Any report forwarded to DTIC shall be accompanied by a completed DTIC Form 50 for notifying the sponsoring agency of the assigned number. This completed DTIC Form 50 shall be addressed as follows.

**COMMANDING GENERAL
SMDC-IM-PL
U.S. ARMY SPACE AND MISSILE DEFENSE COMMAND
P.O. BOX 1500
HUNTSVILLE, AL 35807-3801**

Blank copies of DTIC Form 50 are supplied by DTIC-FDAC, telephone (202) 274-6837/6807, AUTOVON 284-6837/6803.

6. Complete information for interpreting codes shown on the CDRL is contained in "Procedures for the Acquisition and Management of Technical Data, DoD 5010.12-M". Frequently used codes are as follows:

INSTRUCTIONS FOR PREPARATION AND DELIVERY
OF DATA AND FOR INTERPRETING DD FORM 1423 (cont'd)

DAC Days after contract award	OTIME One time submission
MAC Months after contract award	ONE/R One with revision
EOC End of contract	ASREQ As required

7. In those instances in which a DID has been generated to fit a particular requirement, it is assigned a unique identifier code (e.g., OT-xxxx-xxxxx).